

**{SECOND MEETING}**  
**ADMINISTRATIVE/FINANCE COMMITTEE**  
**WEDNESDAY, OCTOBER 2, 2024**  
**6 O’CLOCK PM**  
**OLD CITY MARKET, 131 W. BELLEVUE ST.**  
**OPELOUSAS, LOUISIANA**

**AGENDA**

**MEMBERS:** Nancy Carriere, Faltery Jolivette, Harold Taylor, Ken Marks, Dexter Brown, and Ernest Blanchard. Ex-Officio Wayne Ardoin.

1. Call To Order.
2. Roll Call
3. Persons to Address the Committee
4. Parish President & Finance Reports:
5. Forward to Full Council **RESOLUTION NO. 016-2024**  
Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.
  - 49 CFR 5311, Formula Grant for Rural Areas

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by St. Landry Parish Government. :

1. That the Parish President is authorized to execute and file an application on behalf of St. Landry Parish Government Community Action Agency with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.

2. That the Parish President is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.

3. That the Parish President is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.

4. That the Parish President is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.

5. That the Parish President is authorized to execute grant contract agreements on behalf of St. Landry Parish Government Community Action Agency with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

6. Discuss changing the background check policy for constituents applying for boards and commissions within St. Landry Parish.

7. Forward to Full Council **RESOLUTION NO. 020-2024**

WHEREAS, Title 2 of the Louisiana Revised Statutes of 1950 provides that cities, towns, parishes, and other political subdivisions of this State may separately or jointly acquire, establish, construct, expand, own, lease, control, equip, improve, maintain, operate, regulate, and police airports and landing fields for the use of aircraft; and,

WHEREAS, Title 2 of the Louisiana Revised Statutes of 1950 provides that cities, towns, parishes, and other political subdivisions of this State may separately or jointly acquire, establish, construct, expand, own, lease, control, equip, improve, maintain, operate, regulate, and police airports and landing fields for the use of aircraft; and,

WHEREAS, the State of Louisiana, Department of Transportation and Development, Division of Aviation (formerly the LA DOTD-OAPT) is charged by Title 2 with the responsibility for the development of aviation facilities within the State to foster air commerce and to safeguard the interests of those engaged in all phases of the aviation industry and of the general public; and,

WHEREAS, the St. Landry Parish Government hereinafter referred to as "Sponsor", has completed an FAA and DOTD approved Master Plan, Action Plan, and/or Airport Layout Plan which outlines the specific future development of the St. Landry Parish Airport; and, the sponsor is desirous of implementing a portion of the approved Plan recommendations which provide for the critically

needed improvements as stated below to substantially improve the safety and usability of the Airport, but does not have sufficient funds of its own required for completing the needed improvements; and,

WHEREAS, the LA DOTD, Division of Aviation, is authorized by Title 2 to expend funds for the construction or enlargement of airports for the safety and advancement of aeronautics;

NOW, THEREFORE, BE IT RESOLVED:

#### SECTION I

That the St. Landry Parish Government, hereinafter referred to as "Sponsor" does hereby formally request that the LA DOTD, Division of Aviation provide funds required to complete the airport improvements at the St. Landry Parish Airport specifically as described in the Six (6) year Capital Improvement Program Application for State Financial Assistance which is dated August 1, 2024 and which commences in the year 2025.

#### SECTION II

That the said LA DOTD, Division of Aviation be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and means thereof will be furnished by the Sponsor and the titles thereto will be valid and indefeasible, and that the Sponsor will assume ownership, financial reporting, and complete responsibility for the maintenance and upkeep of the airport after completion of said improvement.

#### SECTION III

That the Sponsor will save and hold the said LA DOTD, Division of Aviation, its officers, agents, and employees harmless from any liability or claim for damages arising out of the project, including death or injuries to third parties including, but not limited to, liability or claim for damages out of the negligence of said LA DOTD, Division of Aviation, its officers, agents, or employees, and expressly agrees to defend any suit of any nature brought against the DOTD Division of Aviation as a result of this project.

#### SECTION IV

That the President of the Sponsor be and is hereby authorized and directed to evidence this agreement by affixing his signature at the place provided therefore on this resolution and on subsequent related documents/agreements as required by the rules and regulations of the Federal Aviation Administration and the State of Louisiana and the Clerk is hereby authorized to attest said execution.

#### SECTION V

That this resolution shall be in full force and effect from and after its adoption.

8. Forward to Full Council **RESOLUTION NO. 021-2024**

WHEREAS, the St. Landry Government, the Federal Aviation Administration (FAA), and Louisiana Department of Transportation & Development (LA-DOTD) have determined it to be in their mutual interest to facilitate the development of the herein described project at the St. Landry Parish Airport, to wit:

PARKING APRON – NORTH HALF – DESIGN - NPE

WHEREAS, the estimated total cost of the Project is \$25,100 and the Federal Aviation Administration (FAA) agrees to participate in the project cost up to the maximum amount of ninety percent (90%) or \$22,590 and the Louisiana Department of Transportation and Development (LA-DOTD) agrees to participate in the Project cost up to the maximum amount of ten percent (10%) or \$2,510 of the estimated total cost of the project; and

WHEREAS, both parties now wish to formalize the arrangement on the Louisiana Airport Construction and Development Priority Program Airport Grant Application Form for Funding Year 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. St. Landry Parish Government confirms its desire to enter into an agreement with the Federal Aviation Administration (FAA) and the Louisiana Department of Transportation and Development (LA-DOTD); and
2. Project amounts will be as follows:
  - a. Federal Aviation Administration (FAA): 90% or \$22,590
  - b. Louisiana Department of Transportation and Development (LA-DOTD): 10% or \$2,510
3. Jessie Bellard, Parish President, is herein specifically authorized to enter into and sign such documents as may be necessary, including future modifications, time extensions, and project scope changes with the Louisiana Department of Transportation and Development.

9. Forward to Full Council **RESOLUTION NO. 022-2024**

WHEREAS, the St. Landry Government, the Federal Aviation Administration (FAA), and Louisiana Department of Transportation & Development (LA-DOTD) have determined it to be in their mutual interest to facilitate the development of the herein described project at the St. Landry Parish Airport, to wit:

NEW HANGAR - DESIGN & CONSTRUCTION - 2025 BIL

WHEREAS, the estimated total cost of the Project is \$298,885 and the Federal Aviation Administration (FAA) agrees to participate in the project cost up to the maximum amount of ninety percent (90%) or \$268,997 and the Louisiana Department of Transportation and Development (LA-DOTD) agrees to participate in the Project cost up to the maximum amount of ten percent (10%) or \$29,888 of the estimated total cost of the project; and

WHEREAS, both parties now wish to formalize the arrangement on the Louisiana Airport Construction and Development Priority Program Airport Grant Application Form for Funding Year 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. St. Landry Parish Government confirms its desire to enter into an agreement with the Federal Aviation Administration (FAA) and the Louisiana Department of Transportation and Development (LA-DOTD); and
2. Project amounts will be as follows:
  - a. Federal Aviation Administration (FAA): 90% or \$268,997
  - b. Louisiana Department of Transportation and Development (LA-DOTD): 10% or \$29,888
3. Jessie Bellard, Parish President, is herein specifically authorized to enter into and sign such documents as may be necessary, including future modifications, time extensions, and project scope changes with the Louisiana Department of Transportation and Development.

10. Forward to Full Council **RESOLUTION NO. 023-2024**

WHEREAS, the St. Landry Government, the Federal Aviation Administration (FAA), and Louisiana Department of Transportation & Development (LA-DOTD) have determined it to be in their mutual interest to facilitate the development of the herein described project at the St. Landry Parish Airport, to wit:

PARKING APRON – NORTH HALF – CONSTRUCTION - NPE

WHEREAS, the estimated total cost of the Project is \$285,988 and the Federal Aviation Administration (FAA) agrees to participate in the project cost up to the maximum amount of ninety percent (90%) or \$257,389 and the Louisiana Department of Transportation and Development (LA-DOTD) agrees to participate in the Project cost up to the maximum amount of ten percent (10%) or \$28,599 of the estimated total cost of the project; and

WHEREAS, both parties now wish to formalize the arrangement on the Louisiana Airport Construction and Development Priority Program Airport Grant Application Form for Funding Year 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. St. Landry Parish Government confirms its desire to enter into an agreement with the Federal Aviation Administration (FAA) and the Louisiana Department of Transportation and Development (LA-DOTD); and
2. Project amounts will be as follows:
  - a. Federal Aviation Administration (FAA): 90% or \$257,389
  - b. Louisiana Department of Transportation and Development (LA-DOTD): 10% or \$28,599

3. Jessie Bellard, Parish President, is herein specifically authorized to enter into and sign such documents as may be necessary, including future modifications, time extensions, and project scope changes with the Louisiana Department of Transportation and Development.

11. Forward to Full Council **RESOLUTION NO. 024-024**

WHEREAS, the St. Landry Government, the Federal Aviation Administration (FAA), and Louisiana Department of Transportation & Development (LA-DOTD) have determined it to be in their mutual interest to facilitate the development of the herein described project at the St. Landry Parish Airport, to wit:

NEW HANGAR - DESIGN & CONSTRUCTION -2026 BIL

WHEREAS, the estimated total cost of the Project is \$280,685 and the Federal Aviation Administration (FAA) agrees to participate in the project cost up to the maximum amount of ninety percent (90%) or \$252,617 and the Louisiana Department of Transportation and Development (LA-DOTD) agrees to participate in the Project cost up to the maximum amount of ten percent (10%) or \$28,068 of the estimated total cost of the project; and

WHEREAS, both parties now wish to formalize the arrangement on the Louisiana Airport Construction and Development Priority Program Airport Grant Application Form for Funding Year 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. St. Landry Parish Government confirms its desire to enter into an agreement with the Federal Aviation Administration (FAA) and the Louisiana Department of Transportation and Development (LA-DOTD); and
2. Project amounts will be as follows:
  - a. Federal Aviation Administration (FAA): 90% or \$252,617
  - b. Louisiana Department of Transportation and Development (LA- DOTD): 10% or \$28,068
3. Jessie Bellard, Parish President, is herein specifically authorized to enter into and sign such documents as may be necessary, including future modifications, time extensions, and project scope changes with the Louisiana Department of Transportation and Development.

12. Forward to Full Council **RESOLUTION NO. 025-2024**

WHEREAS, the St. Landry Government, the Federal Aviation Administration (FAA), and Louisiana Department of Transportation & Development (LA-DOTD) have determined it to be in their mutual interest to facilitate the development of the herein described project at the St. Landry Parish Airport, to wit:

OBSTRUCTION REMOVAL – RUNWAY 18-36 – PHASE 2 - CONSTRUCTION

WHEREAS, the estimated total cost of the Project is \$1,202,450 and the Federal Aviation Administration (FAA) agrees to participate in the project cost up to the maximum amount of ninety percent (90%) or \$1,082,205 and the Louisiana Department of Transportation and

Development (LA-DOTD) agrees to participate in the Project cost up to the maximum amount of ten percent (10%) or \$120,245 of the estimated total cost of the project; and

WHEREAS, both parties now wish to formalize the arrangement on the Louisiana Airport Construction and Development Priority Program Airport Grant Application Form for Funding Year 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. St. Landry Parish Government confirms its desire to enter into an agreement with the Federal Aviation Administration (FAA) and the Louisiana Department of Transportation and Development (LA-DOTD); and
2. Project amounts will be as follows:
  - a. Federal Aviation Administration (FAA): 90% or \$1,082,205
  - b. Louisiana Department of Transportation and Development (LA-DOTD): 10% or \$120,245
3. Jessie Bellard, Parish President, is herein specifically authorized to enter into and sign such documents as may be necessary, including future modifications, time extensions, and project scope changes with the Louisiana Department of Transportation and Development.

13. Discuss any other business properly brought before this committee.

14. Adjourn.