

**ST. LANDRY PARISH COUNCIL
ADMINISTRATIVE/FINANCE COMMITTEE MEETING
WEDNESDAY, OCTOBER 5th, 2022
OLD CITY MARKET, 131 W. BELLEVUE ST.
OPELOUSAS, LOUISIANA**

ADMINISTRATIVE/FINANCE COMMITTEE MEETING MINUTES

1. Chairman Wayne Ardoin called this meeting of the Administrative/Finance Committee of the St. Landry Parish Council to order.
2. Councilman Jerry Red Jr., led the Pledge of Allegiance & Invocation
3. **Roll Call:** Jerry Red Jr., Harold Taylor, Wayne Ardoin and Timmy Lejeune.
ABSENT: Nancy Carriere, Easton Shelvin and Ex-Officio Vivian Olivier.
4. Person to address the Committee:
 - **Shalon Latour**-Candidate for Public Service Commissioner addressed the council. He stated, “Thank you all for having me come out today. I am running for Public Service Commissioner. I will try to be as brief as possible but I can give you all a long story but I don’t think you all will want that one. I am from Calcasieu Parish where I serve as a Calcasieu Parish Police Jury. I know what it is like for you all, the challenges and everything is very personal on the Police Jury. If you have a problem, people come and visit you at your home. I respect what you all do, I was there and I was always there for my constituents. I encourage every one of you all to talk to anyone from Calcasieu that you may know and ask them how I represented my district. I did everything that I could for the people that I represented. That is exactly what I would like to do if I am elected this position. It is a huge district, it is 17 parishes and we are making good stride, I am hitting the road every single day. If you get time please check out my website, www.shalonlatour.com. There are a lot of things that I would like to do and everything is on my website. If you have any questions call me anytime. I would love to sit down with each and every one of you. I hope to earn your support. I think you all for having me.”
5. Parish President & Finance Report:

Parish President Jessie Bellard stated, “In your packet you have an engagement letter from Darnall Sikes & Frederick for a two year term. We will need action on that to move to the full council to do our audits.”

Administrative Finance Chairman Wayne Ardoin stated, “Mr. Bellard, I am going to ask that you stipulate to them that we do just like we did this year, they have a meeting with us before he comes and give his report like he did last time. That way we can get a lot of things cleared up.”

Parish President Jessie Bellard stated, “Right. That is fine.”

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to authorize the Parish President to sign a two year Engagement Letter with Darnall Sikes & Frederick to do Audits for the St. Landry Parish Government.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.
NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.
Motion forwarded.

Parish President Jessie Bellard stated, “The next thing I have will be on item #6 but Ms. Caryn can bring you all up to speed on Finance.”

Administrative Finance Chairman Wayne Ardoin stated, “On her sheets that we just got today, Ms. Caryn, I thought we had an agreement that we would get our Financials a little earlier than three hours before the meeting.”

Finance Director, Caryn Fulop stated, “I had to post all of the Audit Entries within the last couple of weeks then I had to reverse them all to make sure that everything was posting correctly the way it was so it took a little longer, sorry.”

Administrative Finance Chairman Wayne Ardoin stated, “I thought we had an agreement. We need to look at the financials real good and ask you some questions.

That is why we agreed that they would come in earlier because this happened last month. Would you please sent them in earlier. Do we need to make a motion that you will have the financials two days before the meeting? Is that possible?"

Finance Director, Caryn Fulop stated, "I will have them for you. It was just because of the audit entries this month. I don't remember last month not having them."

Administrative Finance Chairman Wayne Ardoin stated, "It was the same thing last month and it has happen before."

Councilman Jerry Red Jr., stated, "Being that we just got it, would you go over it in the Full Council Meeting?"

Administrative Finance Chairman Wayne Ardoin stated, "We can bring it to the full council meeting. We will have time to review it. Thank you."

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Harold Taylor to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to allow Finance Director Caryn Fulop to present the October Financial Report to the Council.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion forwarded.

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Jerry Red Jr., to accept the Parish President and Finance Report.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion carried.

6. Update on the contract for the Women's Shelter and allow Parish Government to cut the grass on that facility providing that we receiver beds to house people that are released from our jail or homeless.

Parish President Jessie Bellard stated, "In your packet you should have the contract that was drafted. We spoke about it last month and I wanted to wait until we got the contract in hand. If I am not mistaken, Mr. Duplechain reviewed it."

Legal Counsel Garrett Duplechain stated, "Yes I have reviewed it. It is good, it is acceptable."

Councilman Jerry Red questioned, "On that property, how large is that property, about 3 or 4 acres?"

Parish President Jessie Bellard stated, "Yes about 3 acres. I am not sure how much property they bought with the building. I don't think it is that whole section that we are talking about. It is just where the building sits but I will find out."

Councilman Jerry Red Jr., questioned, "So we are probably talking about an acre?"

Parish President Jessie Bellard stated, "Yes, right where the building is at and a little bit to the east of the building. I don't think it is the whole thing."

Councilman Jerry Red Jr., stated, "The reason why I am asking is because I am concerned about the people but I am concerned about how much grass that we will be cutting also. For that portion with the building, I am fine with that."

Councilwoman Mildred Thierry questioned, "Mr. Bellard, do you know if this Shelter is going to provide some type of program to prepare those who are housed there to get back out into the workforce or will it be just a place for them live?"

Parish President Jessie Bellard stated, "No, actually this is a place to get them out of the environment where they are at, first and foremost. If they need assistance to get help then that will be offered to them with the Second Chance Program. Our Workforce Development Team will be working with them to get them into programs to get them some jobs. It is a woman's shelter to get them out of the environment where they are living in but it starts a whole new life for them."

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to authorize the Parish President to sign the Cooperative Endeavor Agreement between the St. Landry Parish Government and Talitha Koum dba TK Mission of the Woman's Shelter that will house women that are released from jail, prison, rehabs, hospitals, behavioral clinics and homeless and authorize Parish Government to maintain the grass and perform all grass cutting on the property.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion forwarded.

7. Update on the removal of the Statue. (Councilman Coby Clavier).
Councilman Coby Clavier stated, “That was addressed via e-mail from Mr. Bellard which he has stated that Camp Moore will be voting to waive engineer restrictions at its next board meeting on October 23rd, 2022. If voting goes as expected the slab can be poured and then the process of moving the statue can begin. I did hear from someone in person that was there Saturday that is a member of the daughters of confederacy. She said that they were preparing a sight for the slab to be poured now. Everything is looking like it will be moved there sometimes in the near future.”
Councilman Jerry Red Jr., questioned, “What do you mean in the near future?”
Councilman Coby Clavier stated, “I don’t have that time line, maybe Mr. Bellard does.”
Parish President Jessie Bellard stated, “After October 23rd, 2022, that is whenever they can pour the slab, after the slab is poured you have to let cure for a couple of days then we can move it.”
Councilman Jerry Red Jr., stated, “So you are thinking around November?”
Parish President Jessie Bellard stated, “I am hoping November. By the end of November that should be done. We already have everybody lined up to move it. It is just to have the place ready for it. It is just a matter of them telling us to move it and we are good to go.”
Councilman Coby Clavier questioned, “Mr. Bellard, what is the cost of moving it and will this cost be on the tax payers of St. Landry Parish?”
Parish President Jessie Bellard stated, “The person who wants to move it for us is going to volunteer to do that.”
Administrative Finance Chairman Wayne Ardoin stated, “At no cost to the tax payers of St. Landry Parish is what you are saying?”
Parish President Jessie Bellard stated, “Yes, sir.”
No action taken.

8. Authorize the Council Clerk to advertise for one appointment to the St. Landry Parish Economic Development (SLED) for a three year term. (12-31-2022 – 12-31-2025).
Council Clerk Sherell Jordan stated, “Excuse me Mr. Chairman, it will be four appointments. They called today. It will be a correction of four appointments on SLED.”
Administrative Finance Chairman Wayne Ardoin stated, “Did they give you their names? You have a list here. Did they give you the names?”
Council Clerk Sherell Jordan stated, “Yes.”
Administrative Finance Chairman Wayne Ardoin stated, “Would you be able to name them? You had one, now you have four.”
Council Clerk Sherell Jordan stated, “It will be four appointments. It will be Ms. Lena Charles, Mr. Wildon Fontenot, I don’t think that it will be Ken Simeral. I will have to give you the other two because they are not on this list. They have two others that is not on this list.”
Councilman Jerry Red Jr., stated, “So it will be five instead of four?”
Council Clerk Sherell Jordan stated, “It will be four.”
Councilman Jerry Red Jr., stated, “You said three already, so you have one more name.”
Council Clerk Sherell Jordan stated, “Two more names.”
Councilman Jerry Red Jr., stated, “You said Ken Simeral, Wildon Fontenot.”
Council Clerk Sherell Jordan stated, “No, Ken is showing January 2025. It is two that was in January of 2023. She called and said it was supposed to be December, not January. So it will be four all together instead of one.”
Administrative Finance Chairman Wayne Ardoin stated, “If I am in order can we postpone this and you have the names at the full council meeting. You started with one now we have four and you named three already. We need that before it goes to the full council meeting. Is that alright with the committee?”

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Jerry Red Jr., to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to authorize the Council Clerk to advertise for four appointment to the St. Landry Parish Economic Development (SLED) for a three year term. (12-31-2022 – 12-31-2025).

Applicants are: Erika Milton, Hals Bearb, Wildon “Wil” Fontenot and Lena Charles.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor and Timmy Lejeune.
NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.
Motion forwarded.

9. The St. Landry Parish Planning Department is requesting the Preliminary Approval for the Ruth Olivier Et Al Repartition of 61.031 Acre Tract off of Hickory Road, Arnaudville, LA. 70512, Lots 1-7.

Administrative Finance Chairman Wayne Ardoin stated, “Mr. Jarrell is in the audience. Would you shed some light on this Mr. Jarrell?” You son called me today and sort of told me what you are talking about.”

Mr. William Jarrell stated, “I am just looking at it and I am not very familiar with it.”

Councilman Harold Taylor stated, “And we are less familiar.”

Administrative Finance Chairman Wayne Ardoin stated, “It is in Mr. Alvin’s District.”

Mr. William Jarrell stated, “It is a 61 acre tract of land on Hickory Road. It is being sub-divided into 8 tracts or 7 tracts, there is already one tract on there.”

Administrative Finance Chairman Wayne Ardoin stated, “He advised me and said he could not make it tonight but he would have someone from the office to represent him. I thought maybe his brother would come but the daddy came.”

Mr. William Jarrell stated, “I was hoping it would have been the brother.”

Administrative Finance Chairman Wayne Ardoin stated, “He said that the culverts that are in question there, they are the size that needs to be there.”

Mr. William Jarrell stated, “On the north end, the property is on the south side of Hickory Road. On the north side on the Hickory Road there is a 36 inch I believe is what I was told. Downstream towards the southern portion of the property, the owner of one of these tracts had NRCS size culverts and they were putting a 54 inch is what they recommended.

Administrative Finance Chairman Wayne Ardoin stated, “He did mention that. NRCS was involved with it also. Do we have anyone in the audience that are involved with this property? Sir, you want to come up. Are you the owner or do you live there? Would you come up and state your name, address and your phone number please.”

Mr. Jim Womack addressed the council. He stated, “My name is Jim Womack. I live at 288 Henderson Drive. It is the subdivision just north of Hickory. We got a letter saying there will be a Preliminary this coming Thursday so we met with Jacob and some of the neighbors. Our biggest concern is not the subdivision property but the drainage part. Everything in our subdivision, I think we have about 30 or so lots, 21 of them have houses and a few are vacant and stuff like that plus some other areas that drain thru there. I went to talk to NRCS, Mr. Ralph after our meeting later that day just to get how to go about the process and I did talk to Jacob Monday afternoon when he called me back and he said he would get with those folks. They could not do it on my behalf because I don’t own the property so he would get with them. The will end up with 6 or 7 driveways where there is only one now, that one is closest to the bayou. Right around where William is talking about, that drains out of the 36” and it floods off to the private property. Bayou Bourbeau drains out about 50 yards south from where it comes out. The property that is closest to the bayou they put 54 inches when I talked to the NRCS guy that Thursday. All I am asking is to get with the Drainage Board Mr. Ralph and NRCS. I think they have done a flow test because that culvert was put in within the last year or two at the most. What I am looking for them to do is at least put on that the entrance have 4 narrow pieces and then they widen out to back. Tell them what size culverts so they will know ahead of time what is going on so we don’t get block up behind it.”

Administrative Finance Chairman Wayne Ardoin questioned, “Do you have any objections on this right here?”

Mr. Jim Womack stated, “No on the subdivision part, I am more concerned about the drainage part.”

Councilman Alvin Stelly stated, “They have to come in front of the board for a permit to put driveways in anyway. When they come up for their driveway then we can see about it and make sure that they get the right size.”

Mr. William Jarrell stated, “Let me just clarify. This is one thing that Jacob did tell me. He did speak to a Matt Moreau at NRCS. I am not sure which lot he sized the culvert on but it was the Southernmost or the second Southernmost. He sized a 54” and he and Jacob will get together and on the final subdivision plat he will put what size

culvert is required for each one of those lots and that will be on the plat. So when people come in or call the parish for their permit the Public Works Department will be able to just look at the plat, get the lot number and tell them what size culvert that needs to be put in.”

Councilman Harold Taylor stated, “I guess out of all of this conversation my question is pretty simple, you are on top of this and you will make sure that the right size culverts are put in and so forth and so on, am I right?”

Mr. William Jarrell stated, “I will say no because I am not going to necessarily know when the culverts are being put in. This is just a subdivision of property. It is not a development. There is no construction or anything that will go on with this. When the individual property owner wants to put in a driveway, they have to get a permit from St. Landry Parish Government. When they call the Public Works Department they should have a copy of this plat. It is required for people to call in and ask what size culvert is required at any specific location. They will be able to look on this and when they give them the lot number it will be on the plat, what size culvert or the minimum size culvert.”

Councilman Harold Taylor questioned, “Is it on the plat now?”

Mr. William Jarrell stated, “It is not on the plat right now. This is a Preliminary Plat. When it comes up for Final it will be on there.”

Councilman Jerry Red Jr., questioned, “A few of them, 9 – 10 - 11 - and 12 that should be in Public Works is that correct?”

Administrative Finance Chairman Wayne Ardoin stated, “Mr. Red, I thoroughly agree with you but the thing about it is that I just got a slip on Bear Road. It should.”

Councilman Jerry Red Jr., stated, “We will deal with them now but next month it should go to Public Works.”

Councilman Harold Taylor stated, “May I make a suggestion. Sherell, before you do the agenda, why don’t you talk to the two Chairman. Tell them we have these items and they can determine. Obviously they would have said that this goes to Public Works.”

A motion was made by Councilman Harold Taylor, seconded by Councilman Jerry Red Jr., to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to approve the Preliminary and final approval for the Ruth Olivier Et Al Repartition of 61.031 Acre Tract off of Hickory Road, Arnaudville, LA. 70512, Lots 1-7.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion forwarded.

10. The St. Landry Parish Planning Department is requesting the Preliminary Approval for the Gardner Farm Estates-Phase III, Lots 26-42 off of Chris Road, Sunset, LA 70584.

Administrative Finance Chairman Wayne Ardoin stated, “Mr. Jarrell, do you have something on Chris Road?”

Mr. William Jarrell stated, “I have the Preliminary Plat.”

Administrative Finance Chairman Wayne Ardoin stated, “Chris Road is in Ms. Vivian’s District. I think that we have discussed that one already. Mr. Bellard, everything that you know about it is all go.”

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to approve The Preliminary and final approval for the Gardner Farm Estates-Phase III Lots 26-42 off of Chris Road, Sunset, LA 70584.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion forwarded.

11. The St. Landry Parish Planning Department is requesting the final approval for the Le Village de Colour Lots 1-41 off of Beard Road near Sunset, LA. 70584.

Administrative Finance Chairman Wayne Ardoin stated, “That is on HWY 93 as you are going out of Sunset on the right hand side, am I correct?”

Mr. William Jarrell stated, “No, it is off of Beard Road and HWY 178. Right across from Cushman Road. That will be in Timmy’s District. That will be south of Lewisburg.”

Councilman Timmy Lejeune stated, “Will that be on the gravel road?”

Mr. William Jarrell stated, “No it will be on a paved road. It is north of Bristol. You go thru Lewisburg and you turn left on 178. The first road is Jessie Richard Road and the next road down if you turn right it is Bearb Road and if you turn left it is a gravel road called Cushman Road that goes up to Sidney Charles Road.”

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Jerry Red Jr., to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to approve The Preliminary and final approval of the Le Village de Colour Lots 1 – 41 off of Bearb Road near Sunset, LA 70584.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion forwarded.

12. The St. Landry Parish Planning Department is requesting the final approval for the Aristide Estates Subdivision Lots 1-12 off of LA HWY 93 South of Cankton, LA 70584.

Councilman Harold Taylor questioned, “Mr. Jarrell, all is good?”

Mr. William Jarrell stated, “I have a letter from Aucoin and Associates, they did the final review. There were some comments in his letter and everything had been addressed per his comments.

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, October 19th, 2022** to approve the Preliminary and final approval for the Aristide Estates Subdivision Lots 1-12 off of HWY 93, South of Cankton, LA 70584.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion forwarded.

13. Discuss any other business properly brought before this committee.

None.

14. Adjourn

A motion was made by Councilman Harold Taylor seconded by Councilman Jerry Red Jr., to adjourn the Administrative Finance Committee Meeting.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor and Timmy Lejeune.

NAYS: None. ABSENT: Nancy Carriere and Easton Shelvin. ABSTAINED: None.

Motion carried.

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE
KAREN BARLOW, ASSISTANT COUNCIL CLERK**