

AGENDA
ST. LANDRY PARISH COUNCIL
REGULAR MEETING
WEDNESDAY, AUGUST 17, 2022 @ 6:00 P.M.
OLD CITY MARKET, 131 W. BELLEVUE ST.
OPELOUSAS, LOUISIANA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE & INVOCATION

III. ROLL CALL

IV. CONDOLENCES

V. PERSONS TO ADDRESS THE COUNCIL

- **Mr. Richard LeBouef, Executive Director
St. Landry Parish Solid Waste Disposal District**

- **Mr. Mike Hefner, Demographer**

VI. APPROVAL OF MINUTES:

- Regular Meeting: July 20th, 2022

VII. PARISH PRESIDENT'S REPORT

- Update on Buller Property

VIII. NEW BUSINESS:

*Items passed through committee.

1. Vote to re-appoint Leroy Randall Jr. for a one year term (09-19-2022 – 09-19-2023) and Robert Allen Carter for a two year term (09-19-2022 – 09-19-2024) to Fire District No. 7.
2. Further discuss the eroding at Olen Quebedeaux's property located at 1397 Charles Fisher Road on the Southeast Corner Parallel to a Drainage Canal.
3. Vote to appoint two applicants to the St. Landry Parish Solid Waste Disposal District for a four year term. (09-02-2022 – 09-02-2026).
Applicants are: Mr. Edward Brisco, Mr. Jack Ortego and Mr. Herman Rue.
4. Vote to re-appoint Nelene Guidroz, David Edwards and Edward Barron to the East St. Landry Consolidated Gravity Drainage District No. 1 for a four year term. (09-04-2022 - 09-04-2026).
5. Authorize the Council Clerk to advertise for the Full Time Position as Registrar of Voters for the St. Landry Parish Government.
6. Further discuss the procedure of the way we accept subdivisions. Are we notifying the State after the subdivision has been accepted in the parish?
7. Authorize the Council Clerk to advertise for one appointment to Lawtell Water District No. 1 for the remainder of a four year term expiring 08-12-2023.
8. Authorize the Council Clerk to advertise for one appointment to the Greater Krotz Springs Port Commission. (No Set Terms).
9. Authorize the Parish President Jessie Bellard to sign the Contract with Delta Specialty Contractors, LLC for the Perimeter Fencing Phase II at the St. Landry Parish Airport.

10. Authorize the Parish President Jessie Bellard to sign the Lease and Operating Agreement between Fedare “Mark” Hubbard and the St. Landry Parish Airport to Lease Lots 22 and 23 for Hanger Construction. (Note: Construction will take effect September 1, 2022).

IX. ORDINANCES TO BE INTRODUCED:

ORDINANCE NO. 2022-013

AN ORDINANCE TO PLACE SIGNS ON ADJUDICATED PROPERTY WHICH STATE THAT THE PROPERTY IS FOR SALE WHEN THE PROPERTY IS ADVERTISED FOR SALE

WHEREAS, a parish government may sell property which was adjudicated to the parish government from a tax sale for nonpayment of ad valorem taxes, as per LA R.S. 47:2201, et seq.

WHEREAS, it is in the public interest that the public have sufficient notice that the adjudicated property is being advertised for sale by the parish government.

BE IT ORDAINED BY THE COUNCIL FOR ST. LANDRY PARISH GOVERNMENT that when the St. Landry Parish government advertises for sale property that has been adjudicated to the parish by tax sale, a sign stating that the adjudicated property is for sale shall be placed on said adjudicated property.

This Ordinance having been introduced on the 17th day of August, 2022, notice of Public Hearing having been published, said public hearing having been held, the title having been read, and the Ordinance considered, a record vote was taken and the following results were had:

X. ORDINANCES TO BE ADOPTED:

ORDINANCE NO. 2022-012 (Sponsored by Councilman Timmy Lejeune)

An Ordinance to Establish the Procedure and Appointment of Officer(s) for St. Landry Parish’s Civil Enforcement of its Code and Ordinances.

- **WHEREAS**, the St. Landry Parish Home Rule Charter Section 1-05 provides that “the Parish Government of St. Landry Parish shall continue to have all the powers, privileges, immunities and authorities previously possessed under state law.”
- **WHEREAS**, La. R.S. § 33:1242 provides parishes the authority to “enforce ordinances which they are authorized to pass... and may prosecute... by fine or forfeiture to be collected by civil process before any court of competent jurisdiction.”
- **WHEREAS**, La. R.S. § 33:1236(10) provides parishes the authority to “appoint all officers necessary to carry into execution the parish regulations, and to remove them from office.”
- **WHEREAS**, the St. Landry Parish Home Rule Charter Section 1-05 provides, “The parish government shall have and exercise any other powers, rights, privileges, immunities, authorities, and functions, not inconsistent with the Charter, that may be conferred on or granted to a local governmental subdivision by the constitution and general laws of the state, and this includes the right and authority to exercise any power and perform any function necessary, requisite, or proper for the management of parish government affairs which is not denied by this Charter, general state law or the constitution.”
- **WHEREAS**, the St. Landry Parish Home Rule Charter Section 1-06 provides, “The parish government shall have the power to pass all ordinances necessary to promote, protect, and preserve the general welfare, safety, health, peace, and orderly conduct of the parish, and this includes the power to pass ordinances on all subject matters not inconsistent with the constitution or denied by state law.”
- **WHEREAS**, the St. Landry Parish Code of Ordinances Section 1-14(d) provides, “Violations of this Code may be abated by injunctive or other equitable relief. The imposition of a penalty does not prevent injunctive relief.”

BE IT ORDAINED BY THE COUNCIL FOR ST. LANDRY PARISH GOVERNMENT that the following Ordinance establishing the procedure and the appointment of officers for St. Landry Parish’s civil enforcement of its Code and ordinances.

1. Civil enforcement authority—Determination of need to function.

The parish council hereby determines, finds, and declares upon its own initiative that violations of the Parish Code and ordinances exist in the Parish, and to promote and protect the health, safety,

and general welfare, safety, health, peace, and orderly conduct of the citizens of St. Landry Parish, there is a need for the civil enforcement authority to function.

2. Parish Authority to Civilly Enforce Parish Code and Ordinances.

The Parish shall have supplemental authority, through civil action, to enjoin and issue fines for violations of the Parish Code and ordinances. This supplemental authority shall be enforced by the Executive Branch of the St. Landry Parish Government and its designees, and is in addition to other civil and criminal enforcement authority provided in the Parish Code and ordinances. No other public or private entities or agencies shall exercise the authority granted herein. The fines may be assessed and issued civilly by the Parish regardless of whether the fine is enumerated in the Code and ordinances as a civil or criminal fine. The Parish shall follow all applicable notice and procedural requirements found in the Parish Code and ordinances.

3. Other Civil and Criminal Enforcement Authority Unaffected.

The authority delegated herein shall be supplementary to all other civil and criminal enforcement authority detailed in the Parish Code and ordinances, all of which shall remain unaffected by this ordinance. The civil enforcement authority shall defer to any appropriate criminal enforcement authority, and shall only act when the appropriate criminal enforcement authority determines it will not to act, does not act within a reasonable time, or acts but does not abate the violation.

4. Civil Enforcement Officer.

There shall be a parish civil enforcement official who shall be the enforcement officer responsible for supplementary civil enforcement of the Parish Code and ordinances on behalf of the Parish. The Parish President shall appoint and remove the civil enforcement official, and shall set the salary for the position.

5. Enforcement of the Parish Code and ordinances.

The parish civil enforcement official may, through the parish attorney, seek to enjoin further violations of the Parish Code and ordinances. The parish civil enforcement official may also issue a Notice of Violation to the individual or entity in violation of a provision of the Parish Code or ordinance. If the fine assessed in the Notice of Violation is not paid by the violating individual or entity in forty-five (45) days, the Parish Attorney of District Attorney, if there is no Parish Attorney, shall formalize the Notice of Violation into a civil petition, file a civil action lawsuit, and seek to judicially collect the fine.

6. Judicial review.

Any person aggrieved by any action of the civil enforcement authority may appeal to a court of law as provided by the laws of the state.

Ordinance having been introduced on the 19th day of July, 2022, notice of Public Hearing having been published, said public hearing having been held, the title having been read, and the Ordinance considered, a record vote was taken and the following results were had:

XI. RESOLUTIONS TO BE ADOPTED:

Resolution 019-2022

A resolution approving the holding of an election in Bayou Mallet and Plaquemine Gravity Drainage District No. 10 of St. Landry Parish, Louisiana, on Saturday, December 10, 2022, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Bayou Mallet and Plaquemine Gravity Drainage District No. 10 of St. Landry Parish, Louisiana (the "Governing Authority"), acting as the governing authority of Bayou Mallet and Plaquemine Gravity Drainage District No. 10 of St. Landry Parish, Louisiana (the "District"), adopted a resolution on August 10, 2022, calling a special election in the District on Saturday, December 10, 2022, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Parish Council, acting as the governing authority of the Parish of St. Landry, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of St. Landry, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Bayou Mallet and Plaquemine Gravity Drainage District No.

10 of St. Landry Parish, Louisiana, this Parish Council hereby approves the holding of an election in the District, on Saturday, December 10, 2022, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION
(MILLAGE)**

Shall Bayou Mallet and Plaquemine Gravity Drainage District No. 10 of St. Landry Parish, Louisiana (the "District"), continue to levy a special tax of ten (10) mills on all property subject to taxation within the District (an estimated \$231,600 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of constructing, maintaining, operating and improving the gravity drainage works in said District?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to levy and collect the special tax provided for therein.

XII. COMMITTEE MINUTES:

**WEDNESDAY, AUGUST 3rd, 2022
PUBLIC WORKS COMMITTEE MEETING MINUTES**

**Parish President Jessie Bellard Was Absent for this Meeting due to a Flooding Situation in
Whiteville**

1. Chairman Dexter Brown called this meeting of the Public Works Committee of the St. Landry Parish Council to order.

2. Councilwoman Mildred Thierry led the Pledge of Allegiance & Invocation.

3. Roll Call:

Mildred Thierry, Gil Savoy, Alvin Stelly, Dexter Brown and Jimmie Edwards.
Ex-Officio Vivian Olivier. ABSENT: Coby Clavier.

Councilman Coby Clavier was absent for roll call but later joined the meeting.

4. Person to address the Committee:

None.

5. Public Works Report:

Finance Director Caryn Fulop stated, "I am not really sure of everything that is going on. Jessie told me to mention that he will not be able to make it for the meeting and I have no idea of what is going on with Public Works. He said the Road Districts for Councilwoman Mildred Thierry, he will try to get some funding for you."

Councilwoman Mildred Thierry stated, "If I am in order, I would like to forward all three of these items that I have to the next Committee Meeting since he is not here tonight."

Councilman Alvin Stelly stated, "I second."

Legal Counsel Garrett Duplechain stated, "Mr. Chairman, whenever we get to each of those items the council committee can vote to forward them to the full council meeting."

A motion was made by Councilman Jimmie Edwards, seconded by Councilwoman Mildred Thierry to accept the Public Works Report.

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly and Jimmie Edwards.

NAYS: None. ABSENT: Coby Clavier. ABSTAINED: None.

Motion carried.

6. Forward all applications received for two appointments to Fire District No. 7 for a one year term (09-19-2022 – 09-19-2023) and a two year term (09-19-2022 – 09-19-2024).

A motion was made by Councilman Jimmie Edwards, seconded by Councilwoman Mildred Thierry to forward to Regular Meeting held on **Wednesday August 17th, 2022** all applications received for two appointment to Fire District No. 7 for a one year term and a two year term.

One year term (09-19-2022 – 09-19-2023). Two year term (09-19-2022 – 09-19-2024).

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly and Jimmie Edwards.
NAYS: None. ABSENT: Coby Clavier. ABSTAINED: None.
Motion forwarded.

7. **Discuss the eroding of Olen Quebedeaux's property on the southeast corner parallel to a drainage canal, which is located at 1397 Charles Fisher Road. (Councilman Dexter Brown).**

Public Works Chairman Dexter Brown stated, "I placed this item on the agenda due to having an erosion situation that is taking place on Mr. Quebedeaux's property. It is basically stemming from three tanker car hikes that run east and west."

Councilman Jimmie Edwards stated, "Do you want to forward that to the next meeting?"

Public Works Chairman Dexter Brown stated, "What I am going to do Mr. Jimmie, I see Mr. Quebedeaux is in the audience. We will have some discussion on it tonight and I will forward it to the full meeting, if I have to forward it to the next committee meeting in September, I will bring it back up."

Administrative Finance Chairman Wayne Ardoin stated, "Mr. Brown, I believe I spoke to you because that is in your district. Mr. Quebedeaux is here so I know he can verify. This gentlemen came up to me and I did not know who he was. He came up to me after Church one Sunday morning. He told me about the situation he has. The following day I called him and Mr. Taylor and I went ride out to his property and we looked at his situation. I spoke to Mr. Mike Bourgeois who is the Drainage District Chairman in that area and he stated they definitely had a problem over there. I am just asking what I saw over there and what I saw across the street what Parish Government did with some Culverts and some Manholes, I think that we need to look at this situation and give this man the same thing that happened across the street and try to take care of the erosion problem he has. The man has a beautiful place over there and those three culverts from what we saw that day one of them is letting water thru and there are two of them that are completely stopped up. There is definitely a need to have something done there. I am not an engineer and I don't claim to be an engineer but something definitely needs to be done for this gentleman and his family."

Public Works Chairman Dexter Brown stated, "Mr. Quebedeaux and I have been talking lengthy regarding his erosion problem. I have brought this situation up to Mr. Bellard and I told him that I fought for culverts to be placed in the front of his home as well as near the drainage canal. Between Mr. Bellard and our Public Works Director back then, I guess they did not see that it was feasible to do it. We reached out to Mr. Quebedeaux recently and I told him that we were going to work with our new Public Works Director, Mr. Barry Soileau and see if we can give him some assistance along with the drainage board as well."

Councilman Timmy Lejeune stated, "I spoke to Mr. Quebedeaux myself. I addressed that same issue. Mr. Quebedeaux got in touch with me because Mike Bourgeois sent him in my direction. I put a work order in to the Public Works Division. I later received a phone call, about a week or two later that stated that the engineers had been to that location and they see no fault of the three culverts or the three drainage pipes that were placed in there, the box car or whatever it is called, no fault in that and that it was not creating that problem. Mr. Bellard told me at that point nothing could be done. I would think that we need to forward this to the full council in an opinion and have Mr. Bellard address this at the full council at the next meeting. He can either defend his statement or reject his statement, whatever he so choses. That is the answer that he gave me."

Public Works Chairman Dexter Brown stated, "I know that whenever we bring up an item up for discussion I want to fight for my constituents along with everyone in the parish. I do see as well that they have an erosion problem with Mr. Quebedeaux's property. When you hit a road block with the opinion of the engineers going toward the Parish President and the Public Works Director we just have to keep fighting for our constituents because that is what we are there for. In Mr. Quebedeaux's situation, we are going to get Mr. Bellard and Mr. Barry and the Engineers again to put in a work order to go and do another study out there to see basically how we can stop that erosion of your land on that southeast corner."

A motion was made by Councilman Jimmie Edwards, seconded by Councilwoman Mildred Thierry to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to further discuss the eroding of Mr. Olen Quebedeaux's property located at 1397 Charles Fisher Road on the southeast corner parallel to a drainage canal.

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly, Jimmie Edwards and Coby Clavier. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

8. Discuss possible funding for hard surface roads in District 4 that are in need of overlaying. (Councilwoman Mildred Thierry).

Councilwoman Mildred Thierry stated, "I would like this forward this to the next Committee Meeting."

A motion was made by Councilwoman Mildred Thierry, seconded by Councilman Alvin Stelly to forward this agenda item to discuss the possible funding for hard surface roads in District 4 that are in need of overlaying for discussion to the next Committee Meeting dated **Wednesday, September 7th, 2022.**

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly, Jimmie Edwards and Coby Clavier. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

9. Update on Broadband and also the Gumbo Funds. (Councilwoman Mildred Thierry).

Councilwoman Mildred Thierry stated, "I would like this also forwarded to the next Committee Meeting."

A motion was made by Councilman Alvin Stelly, seconded by Councilman Jimmie Edwards to forward this agenda item to discuss an update on Broadband and the GUMBO Funds to the next Committee Meeting dated **Wednesday, September 7th, 2022.**

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly, Jimmie Edwards and Coby Clavier. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

10. Discuss future plans for pavement on gravel roads in District 4. (Councilwoman Mildred Thierry).

Councilwoman Mildred Thierry stated, "This as well, I would like to have it forwarded to the next Committee Meeting."

A motion was made by Councilman Jimmie Edwards, seconded by Councilman Alvin Stelly to forward this agenda item to discuss the future plans for pavement on gravel roads in District 4 to the next Committee Meeting dated **Wednesday, September 7th, 2022.**

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly, Jimmie Edwards and Coby Clavier. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

11. Discuss removing barricades on Pebble Road and Rainbow Road. (Councilwoman Nancy Carriere).

Councilwoman Nancy Carriere stated, "I know we are going to end up forwarding this but Garrett, I think we looked up and there was never an ordinance to have that road closed. Pebble Road and Rainbow is behind the casino. There was a barricade put up and I think that it was temporary if Garrett wants to elaborate."

Legal Counsel Garrett Duplechain stated, "Did the Parish Government put the barricade up?"

Councilwoman Nancy Carriere stated, "Yes but that was before my time. Yes it was. I think it was supposed to be temporary."

Legal Counsel Garrett Duplechain stated, "It is always temporary."

Councilwoman Nancy Carriere stated, "It was only thru a Resolution I think. You and I had a discussion."

Legal Counsel Garrett Duplechain stated, "Anytime there is a barricade up and there is a sign before the barricade saying road closed that is always the case because it prevents a lawsuit if someone runs into the barricade. If the barricade is temporary then there is no reason for it, the Parish Government may want to think about removing the barricade."

Councilwoman Nancy Carriere stated, "Well that is going to be my request that the barricade be removed. We will have to wait and forward this until Mr. Bellard is back. We can go ahead and forward it for discussion because we cannot make a decision on our own."

A motion was made by Councilwoman Mildred Thierry, seconded by Councilman Gil Savoy to forward this agenda item to remove barricades on Pebble Road and Rainbow Road for discussion at the next Committee Meeting held on **Wednesday, September 7th, 2022.**

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly, Jimmie Edwards and Coby Clavier. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

12. Discuss any other business properly brought before this committee.

Councilman Coby Clavier stated, “For those members that attended the NACO Convention recently, I was interested in getting some feedback. If you can share with all the councilmembers any feedback that you can bring back to the parish. That would be valuable to us. I look forward to hearing about that.”

Public Works Chairman Dexter Brown stated, “Would you like a report at the full meeting?”

Councilman Coby Clavier stated, “Yes.”

Councilwoman Nancy Carriere stated, “If he wanted to discuss it now, I could have given my report briefly but I can wait.”

Councilman Coby Clavier stated, “It is not necessary at the moment, Just whenever. Thank you.”

Public Works Chairman Dexter Brown stated, “Mr. Nathaniel Thierry is the Pastor of Living Waters Community Center located at 946 S. Bullard Street. He is interested in purchasing some property that is parallel to him. He has been taking care of the property. We will have to get the engineers to look into it because I believe years ago Charlie Street went to South Bullard Street. Somewhere, Charlie Street was abandon, I guess by the city and he has been taking care of a stretch where the road was. He would like the Parish and the Engineers to look into it and resurvey it because he has been cutting the grass and keeping it manicured since 2011 when he bought the property. I would like someone to make a motion to forward this to the full council.”

Councilwoman Nancy Carriere stated, “Mr. Brown, I have a question, is that property owned by the parish? Is it adjudicated? He wants to buy it from whom, the Parish?”

Public Works Chairman Dexter Brown stated, “That is the situation. It was abandon. It is a tricky area there. If you are on the north side of Charles Burr, it is city and if you are on the south side it is parish. Living Waters is on the south side but Charlie Street use to run from.....”

Councilwoman Nancy Carriere stated, “Mr. Brown, I don’t want to cut you off but I think Mr. Lewis is our Code Enforcement. I think if he has an address you can just give it to him and he can see if he even owns it or if it is adjudicated because we cannot do anything if we don’t own it. I think if you give Mr. Lewis that information, he can look it up.”

Public Works Chairman Dexter Brown stated, “We can do that as well but we will still need the engineers to survey it. He has been keeping it up and it is a fenced in area. It is like the same situation that happened in the Lawtell area with the little piece of land but it was our land near the railroad track. I would like to get the engineers as well. They will have to survey the land to see where his land is.”

Councilman Jerry Red Jr., stated, “Can he check with the parish president. Like Ms. Carriere was saying, we can find out if we own the property before we do anything else. Going thru all the other motion might be defeating the purpose.”

Public Works Chairman Dexter Brown stated, “Mr. Lewis, I can get that to you.”

Legal Counsel Garrett Duplechain stated, “Mr. Chairman, does that property have an address?”

Public Works Chairman Dexter Brown stated, “Living Waters is 946 South Bullard. When you look at Living Waters, it is like a 20 foot stretch from South Bullard all the way back west. It is like a 20 foot wide stretch all the way back to where Charlie Street is.”

Legal Counsel Garrett Duplechain stated, “If the property has an address, you can pull an assessment from the Tax Assessor’s Office on it to see who owns it or if it was lost at a tax sale and you can look at the dimensions of the property and the mapping room at the assessor’s office, you can see who owns in that area. They will know if it was lost at a tax sale which means the parish owns it or not.”

Public Works Chairman Dexter Brown stated, “Years ago it was a street that went to South Bullard, years back.”

Legal Counsel Garrett Duplechain stated, “Was the street abandon? Because if it was abandon then the landowner by the street owns to the middle of the street if it was abandon by the parish.”

Public Works Chairman Dexter Brown stated, “Okay thanks, then we will start with Mr. Lewis.”

Councilman Coby Clavier stated, “Just out of curiosity you can go on the parish website, the Tax Assessor’s Parish Website and go to any property in the parish and see who owns it. If you know where it is at. Just zoom in and it will show you the property owner and who pays their taxes on that property.”

Public Works Chairman Dexter Brown stated, “He just told me that this afternoon that he has been taking care of it since 2011. I will let him know.”

13. Adjourn

A motion was made by Councilman Jimmie Edwards, seconded by Councilwoman Mildred Thierry to adjourn the Public Works Committee Meeting.

On roll call vote: YEAS: Mildred Thierry, Gil Savoy, Alvin Stelly, Jimmie Edwards, and Coby Clavier. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion carried.

ADMINISTRATIVE/FINANCE COMMITTEE MEETING MINUTES

Parish President Jessie Bellard Was Absent for this Meeting due to a Flooding Situation in Whiteville

1. Chairman Wayne Ardoin called this meeting of the Administrative/Finance Committee of the St. Landry Parish Council to order.
2. **Roll Call:** Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, Wayne Ardoin and Timmy Lejeune. Ex-Officio Vivian Olivier. **ABSENT:** None.
3. Person to address the Committee:
None.
4. Parish President & Finance Report:
Finance Director, Caryn Fulop stated, “The fuel, the vehicle list, we are just working on taking the ones that we sold off. We will have that list for you. We can e-mail it to you all or have it at the next meeting. We are going thru the audit and I am getting stuff together for them. I just got the paper work back from the auction sale.”
Councilwoman Nancy Carriere stated, “You can do both, you can e-mail the report and you can bring it to the next meeting.”
Finance Director, Caryn Fulop stated, “On the **Woman’s Shelter** there are no updates. On the **Animal Control Ordinance**, they had that meeting last night and I think they are going through the different municipalities and discussing it.”
On the **Buller Property**, I am trying to read the notes. It says something about submit no more variance, I am not sure on that one.”
Administrative Finance Chairman Wayne Ardoin stated, “Mr. Herpin, do you have anything on the Buller Property? Have you spoken to Jessie?”
Mr. Herpin stated, “I spoke to him but his phone had cut off, we were disconnected.”
Administrative Finance Chairman Wayne Ardoin stated, “So you don’t have anything on the Buller Property?”
Finance Director Caryn Fulop stated, on the Buller Property, There is no more need for the council action, they submitted it thru the normal procedure.”
Administrative Finance Chairman Wayne Ardoin stated, “If I am speaking correctly, we have not received anything from the engineering firm that is supposed to be redoing the ordinance and the way that we take roads in. If I am correct, that is what we are waiting on. I think they were supposed to be looking at that ordinance and coming back to us.”
Finance Director Caryn Fulop stated, “They are working on it now.”
Finance Director Caryn Fulop stated, “Update on the American Rescue Fund Money, I put a financial statement in there with what we have spent so far this year and the balance of everything.”
Councilman Harold Taylor questioned, “I compared the adopted budget that we did

last fall to the budget numbers you have here and I have found several discrepancies. Would you like to get together the next day or so and go over them, they are numerous?"

Finance Director Caryn Fulop stated, "Yes, we can do that."

Councilwoman Nancy Carriere stated, "Can several of us on this committee meet that way we can be familiarized with whatever you are saying."

Administrative Finance Chairman Wayne Ardoin stated, "It will be the Finance Committee, as long as we don't have a quorum and we can set it up. You need to call us Ms. Fulop and let us know when you want to meet. I think that we have some things that we need to discuss."

A motion was made by Councilman Timmy Lejeune seconded by Councilman Easton Shelvin to accept the Parish President & Finance Report.

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion carried.

5. Forward all applications received for two appointments to the St. Landry Parish Solid Waste Disposal District for a four year term. (09-02-2022 – 09-02-2026).

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, August 17th, 2022** all applications received for two appointments to the St. Landry Parish Solid Waste Disposal District for a four year term. (09-02-2022 – 09-02-2026).

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

6. Forward all applications received for three appointments to East St. Landry Consolidated Gravity Drainage District No. 1 for a four year term. (09-04-2022 – 09-04-2026).

A motion was made by Councilman Harold Taylor, seconded by Councilman Jerry Red Jr., to forward to Regular Meeting held on **Wednesday, August 17th, 2022** all applications received for three appointments to East St. Landry Consolidated Gravity Drainage District No. 1 for a four year term. (09-04-2022 – 09-04-2026).

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

7. Authorize the Council Clerk to advertise for the Full – Time position as Registrar of Voters for the St Landry Parish Government.

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to authorize the Council Clerk to advertise for the Full - Time position as Registrar of Voters for the St. Landry Parish Government.

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

8. Discuss the procedure of the way we accept subdivisions. Are we notifying the state after the subdivision has been accepted into the Parish? (Councilman Wayne Ardoin).

Administrative Finance Chairman Wayne Ardoin stated, "I put this on the agenda because Ms. Nicki Collins who is with the Health Department for the State of Louisiana stated that they have not been receiving the subdivisions that we accept. We probably accepted three in the last six months but yet they have not received the matters as the other day. Mr. Bellard advised that he would make sure that his personnel at the Parish Government was going to give it to them. Due to the fact when someone will go over there, we don't have a record that the subdivision was accepted. I think that he is taking care of that. Ms. Fulop, would you make a note of that."

Councilman Jerry Red Jr., questioned, "Do you want to forward that to the full council?"

Administrative Finance Chairman Wayne Ardoin stated, “We can move it to the full council. Do I have a motion?”

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday, August 17th, 2022** the further discussion of the procedure of the way we accept subdivisions into the parish. On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

9. Authorize the Council Clerk to advertise for one appointment to Lawtell Water District No. 1 for the remainder of a four year term expiring 08-12-2023.

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Easton Shelvin to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to authorize the Council Clerk to advertise for one appointment to Lawtell Water District No. 1 for the remainder of a four year term expiring 08-12-2023. On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

10. Authorize the Council Clerk to advertise for one appointment to the Greater Krotz Springs Port Commission. (No Set Terms)

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Harold Taylor to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to authorize the Council Clerk to advertise for one appointment to the Greater Krotz Springs Port Commission. (No Set Terms). On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

11. Authorize the Parish President Jessie Bellard to sign the Contract with Delta Specialty Contractors, LLC in the amount of \$383,926.25 for the Perimeter Fencing Phase II at the St. Landry Parish Airport.

Councilman Harold Taylor questioned, “Mr. Chairman, is this paid for with the State Grant, is that correct?”

Administrative Finance Chairman Wayne Ardoin stated, “I am under that understanding that it was a State Grant.”

Finance Director Caryn Fulop stated, “It is all Federally Funded.”

A motion was made by Councilman Harold Taylor, seconded by Councilman Jerry Red Jr., to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to authorize the Parish President to sign the Contract with Delta Specialty Contractors, LLC in the amount of \$383,926.25 for the Perimeter Fencing Phase II at the St. Landry Parish Airport.

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

12. Authorize the Parish President to sign the Lease and Operating Agreement between Fedare ‘Mark’ Hubbard and the St. Landry Parish Airport to Lease Lots 22 and 23 for Hanger Construction. Note: Construction will take effect September 1, 2022.

Councilman Harold Taylor questioned Legal Counsel, “Have you reviewed that lease, Counsel?”

Legal Counsel Garrett Duplechain stated, “Yes, it is acceptable.

Councilman Harold Taylor questioned, “Is everything in order?”

Legal Counsel Garrett Duplechain stated, “Yes.”

A motion was made by Councilman Harold Taylor, seconded by Councilman Easton Shelvin to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to

authorize the Parish President to sign the Lease and Operating Agreement between Fedare 'Mark' Hubbard and the St. Landry Parish Airport to Lease Lots 22 and 23 for Hanger Construction. Note: Construction will take effect September 1, 2022.
On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

13. Forward to Full Council **Resolution No. 019-2022.**

A Resolution approving the holding of an election in Bayou Mallet and Plaquemine Gravity Drainage District No. 10 of St. Landry Parish, Louisiana, on Saturday, December 10, 2022 to authorize the Levy of a Special Tax therein.

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Harold Taylor to forward to Regular Meeting held on **Wednesday, August 17th, 2022** to approve **Resolution No. 019-2022.** A Resolution approving the holding of an election in Bayou Mallet and Plaquemine Gravity Drainage District No. 10 of St. Landry Parish, Louisiana on Saturday, December 10, 2022 to authorize the Levy of a Special Tax therein.
On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.
Motion forwarded.

14. Discuss any other business properly brought before this committee.

Councilwoman Nancy Carriere stated, "I did not notice this before but on item No. 11 on the agenda, we authorize the Parish President to sign the contract for \$383,926.25. I was looking at Exhibit A in the amount of \$445,670.25."

Administrative Finance Chairman Wayne Ardoin stated, "**We have it in our packet. Garrett can you.....**

Legal Counsel Garrett Duplechain stated, "I got that e-mailed to me. It was a maximum of \$401,000.00. I have to sign off on it."

Administrative Finance Chairman Wayne Ardoin questioned, "Is it alright for us to accept it?"

Legal Counsel Garrett Duplechain stated, "Yes, it is on my computer. I have read it."

Administrative Finance Chairman Wayne Ardoin stated, "Do you have the Bid? We had the bid and I saw it in the packet. It is from other companies also. Delta Specialty I see it right here. \$383,926.25.

Finance Director Caryn Fulop stated, "That is the contractor's amount. The rest is engineering fees and stuff like that."

Councilwoman Nancy Carriere, "I just wanted to know because we are approving the #383,926.25 and I was just wondering if it was 445,670.25."

Legal Counsel Garrett Duplechain stated, "I think the max is 401 Thousand. I signed off on it."

Administrative Finance Chairman Wayne Ardoin stated, "I know we have been selling some Adjudicated properties here. We had Civic Source here before and I understand when Civic Source was here, they put signs up on adjudicated property. It says that this property was for sale. It was being offered for sale. I know that we had a lot of property in the country and I have never seen the signs. I had a situation on Ivory Drive which is behind the old Wildlife and Fisheries. I had a gentlemen by the name of Mr. Kenneth Manuel wanting to buy this property. He cut the grass there. He did everything to try and buy this piece of property. He sort of backed off of it but he kept on me about wanting to buy this property. Mr. Lewis, you verified to me the other day that you did speak to that gentleman. He told you that he wished that he could buy that property. At this time, I understand that the property is sold and he was not even offered to submit a bid, am I correct? Could you speak in the mic so we can get the recording?"

Mr. Richard Lewis of Code Enforcement stated, "The property had a deposit put on it. He had the opportunity several times. He called me from his car. I told him to come to the office and put his bid in, he never did. He called me on three occasions to say that he was coming in and he never came."

Administrative Finance Chairman Wayne Ardoin stated, “I understand. If a sign would have been placed on that property, maybe it would have rang a bell that he needs to go ahead and place a bid on that property. I understand, the sale is done. Now I am asking that any piece of property that is adjudicated by St. Landry Parish Government a sign should be place on it so the neighbors will know that this property is up for sale. Just like Civic Source use to do.”

Mr. Richard Lewis of Code Enforcement stated, “I have no problem with that. I was never told to place a sign on adjudicate properties. We place signs on Blighted properties.”

Councilman Harold Taylor questioned, “When we adjudicate property, like with Civic Source, they always put a sign. It was part of the revised statue to do so, is that correct?”

Legal Counsel Garrett Duplechain stated, “Civic Source always did. If the council wishes to, they can pass an ordinance to place signs up on adjudicated properties. That is up to the council. The ordinance can be ready to go for the full council meeting if you all want to.”

Administrative Finance Chairman Wayne Ardoin stated, “I am going to ask at this time that it be done. Simply so people will know in their neighborhood that there is a piece of property that is up for sale. Suppose they want one of their relatives to come and possibly purchase this property. Which would you rather see us do Mr. Duplechain?”

Legal Counsel Garrett Duplechain stated, “An Ordinance is a law whereas a Resolution expresses the will of the council. So the council can take it’s pick on that.”

Councilman Timmy Lejeune stated, “We should do it as a Resolution.

Legal Counsel Garrett Duplechain stated, “We could do the Resolution.”

Councilwoman Nancy Carriere stated, “There are over 1000 properties. What I would like to add in the motion is that the properties that are coming up for sale, the 30 plus that we pick, therefore the next door neighbor will know that those signs be put up as we go and we pull them. He can’t do them all at one time. As those 30 plus that we get, then the signs will be put up that those are for sale and therefore the neighbors will know then.”

Administrative Finance Chairman Wayne Ardoin stated, “I just feel bad for the gentleman. He put his blood and sweat there. He cut the grass there with intentions of it coming up for sale and he would be notified. I am not putting any blame on Mr. Lewis or the Parish President or their office. But the gentlemen taught he would have preference on it. It is done, it is finished with and I just don’t like the situation.”

Councilman Jerry Red Jr., stated, “My only take on this is, I am listening to Mr. Lewis and he said that the man had three opportunities to come to the office and put his \$500.00 deposit down and never showed up. A person can tell one person one thing and still not do what they are required to do and then they miss out. Whose fault is that? You can’t blame nobody but yourself.”

Administrative Finance Chairman Wayne Ardoin stated, “I understand that. Like I said, I don’t blame Mr. Lewis, I am not blaming anybody. I don’t think that it need to happen anymore.”

Councilman Jerry Red Jr., stated, “I agree.”

Councilman Harold Taylor stated, “What Ms. Nancy is asking that the signs be put up a couple of week before or three weeks before or as soon as we get the list.”

Mr. Richard Lewis of Code Enforcement stated, “Just for Clarification, now we have 42 properties that started Sunday being advertised. I need to put out 42 signs, correct?”

Administrative Finance Chairman Wayne Ardoin stated, “I would strongly suggest that, that is the way that we handle it.”

Councilman Harold Taylor stated, “With a contact number and whatever information.”

Administrative Finance Chairman Wayne Ardoin stated, “I just think that it would be fair to everybody Mr. Lewis.”

Councilman Harold Taylor stated, “It is not always fair, it is the right thing to do. The more people that knows about it the more people would want it and the price could be escalated.”

Councilman Jerry Red Jr., stated, “But technically you don’t have to put the signs out until this is passed.”

Councilman Harold Taylor, “I don’t know that. That is what I want the counsel to answer.”

Administrative Finance Chairman Wayne Ardoin stated, “Would you research that Mr. Garrett.”

Legal Counsel Garrett Duplechain stated, “If the council passes a resolution then the council’s will would be expressed thru the resolution to put the signs up. It is not an ordinance, it is a resolution.”

Councilman Jerry Red Jr., stated, “That is correct.”

Administrative Finance Chairman Wayne Ardoin stated, “I am also going to ask that you draw up an ordinance so we can put it into law. I will sponsor the Ordinance.

Councilman Harold Taylor stated, “Counsel, Revised Statue don’t address adjudicated properties for parishes and municipalities?”

Legal Counsel Garrett Duplechain stated, “It addresses property, I did not see that it addresses signs, but the council can address that if they choose to.”

Councilman Harold Taylor stated, “I guess where I am going with this, when Civic Source did this, it was all done by the LA Med at one time and they sent it off to the guy that put the process together and they did the research and a sign was part of that package.”

Legal Counsel Garrett Duplechain stated, “Civic Source is a private entity which was trying to sell property. As far as putting up the signs, if the council wishes to, the council can address that with a resolution or an ordinance.

Administrative Finance Chairman Wayne Ardoin stated, “I will ask that an ordinance be drawn up. Right now we are going to deal with the resolution.”

Legal Counsel Garrett Duplechain stated, “Do you want to draw up both? I can draw up both, resolution and ordinance.”

Administrative Finance Chairman Wayne Ardoin stated, “Whatever but I have a motion by Mr. Lejeune.

A motion was made by Councilman Timmy Lejeune, seconded by Councilwoman Nancy Carriere to forward to Regular Meeting held on Wednesday, **August 17th, 2022** a Resolution to place ‘For Sale’ signs on all adjudicated property two weeks before the list is approved by the council.

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

15. Adjourn

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Easton Shelvin to adjourn the Administrative Finance Committee Meeting.

On roll call vote: YEAS: Jerry Red Jr., Nancy Carriere, Easton Shelvin, Harold Taylor, and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion carried.

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE
KAREN BARLOW, ASSISTANT COUNCIL CLERK**

XIII. ADJOURN