

**ST. LANDRY PARISH COUNCIL  
ADMINISTRATIVE/FINANCE COMMITTEE MEETING  
WEDNESDAY, APRIL 7<sup>th</sup>, 2021  
OLD CITY MARKET, 131 W. BELLEVUE ST.  
OPELOUSAS, LOUISIANA**

**ADMINISTRATIVE/FINANCE COMMITTEE MEETING MINUTES**

1. Chairman Wayne Ardoin called the Administrative/Finance Committee of the St. Landry Parish Council to order.
2. **Roll Call:** Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier, Wayne Ardoin and Timmy Lejeune. Ex-Officio Dexter Brown. **ABSENT:** None.
3. **Person to address the Committee:**  
There was no one to address the Administrative/Finance Committee.
4. **Parish President & Finance Report:**
  - a. **February Budget to Actual Report:**  
Finance Director Amanda Cain presented her February Budget to Actual Report to the Council. She stated:  
**General Fund Revenue** at the end of February: \$2,094,545.74.  
**General Fund Expenses:** \$641,049.12.  
**Net Income:** \$1,453,496.62  
*Finance Director Amanda Cain stated that they are within budget.*  
  
**Road and Bridge Fund** at the end of February: \$313,717.73.  
**Road and Bridge Expenses:** \$367,930.21  
**Net Loss of:** -\$54,212.485  
*Finance Director Amanda Cain stated they are still within budget even with this month's loss*  
  
**Health Unit at the end of February:** \$1,357,671.94  
**Health Unit Expenses:** \$363,499.85  
**Net Income:** \$994,222.09  
  
**Jail Revenue at the end of February:** \$624,326.20  
**Jail Expenses:** \$103,079.81  
**Net Income:** \$521,246.39  
Councilman Harold Taylor questioned the budget process on the Jail Fund  
Finance Director Amanda Cain stated, "As far as the Expenses for 2020 we ended up better. The Elevator Repair that was purchased for 2020 is coming in on 2021. We do have that cash from 2020. The inmate cost comes from the General Fund. The housing off campus is the issue in General Fund." Councilwoman Nancy Carriere questioned the funding that was received from COVID-19 to pay for the cost of cleaning supplies. Finance Director Amanda Cain stated, "Funds were received until September 30, 2020. Then the American Rescue Act started issuing funding on March 3, 2021."  
  
**Road District 12 of Ward 2 Fund (26) Funding:** \$223,637.48  
**Expenses:** \$66,157.94  
**Net Income:** \$157,479.54  
**Cash Balance at the end of February:** \$299,792.69  
Administrative Finance Chairman Wayne Ardoin questioned if receipts could be issued to councilmembers with the amount of funding available from the Road District for each councilmembers district.  
Parish President Jessie Bellard stated he can furnish the council with a copy of the General Ledger from the Road District Fund.  
Finance Director Amanda Cain stated she will run a ledger every month and present it to the council.  
  
**Road District 1 of Ward 3 Fund (27) Funding:** \$306,579.66  
**Expenses:** \$46,499.64

**Net Income:** \$260,080.02  
**Cash Balance at the end of February:** \$492,579.56

**Sub Rd District 2 of Rd District 11A Ward 1 (Fund 28) Funding:** \$196,626.07  
**Expenses:** \$25,689.21  
**Net Income:** \$170,939.86  
**Cash Balance at the end of February:** \$248,158.11

**Sub Rd District 1 of Rd District 3 Ward 1 Fund (29) Funding:** \$105,572.76  
**Expenses:** \$78,807.11  
**Net Income:** \$26,765.65  
**Cash Balance at the end of February:** \$136,481.39  
Finance Director Amanda Cain stated the bulk of the Ad Valorem Tax comes in January.

**Sub Rd 1 of Rd 11A Fund (42) Funding:** \$255,000.50  
**Expense:** \$18,435.51  
**Net Income:** \$236,564.99  
**Cash Balance at the end of February:** \$406,736.21

**Airport Fund (146) Funding:** \$89,782.61  
**Expenses:** \$95,499.47  
**Net Income:** \$-5,716.86

Councilman Harold Taylor questioned the three employees that are at the airport. He questioned if a new Airport Manager has been hired.  
Finance Director Amanda Cain stated we have not hired a Director at the Airport. We have someone there answering the phones and we have Linemen.

**b. Broadband Discussion:**

Parish President Jessie Bellard stated, “The big issue is Broad Band. We are trying to make sure that we get everything that we can out of the system. We had a meeting with Senator Cassidy a couple of weeks ago. I had a meeting yesterday with the Acadian Parent Commission regarding Broadband. I had a meeting this morning in Baton Rouge with representatives dealing with a bill that is supposed to be passed in session dealing with broadband. One of the things we are going to do is establish an advisory board strictly for broadband. We will put six or seven people on an advisory board. I am not going to assign a councilmember because the council will be aware of each meeting and can come whenever they want to come. The advisory Board consist of people from the Hospital Board and the School Board because these places will furnish us funding for Broadband. A \$180 million dollar funding is on the table from the state for Unsold Areas and we are pushing for the Unsold Areas of our parish. After our meeting with Senator Cassidy’s office, Charter Communication contacted me to set up a meeting next week. They would like to be the key point on this establishment. I did inform them that it will be competition for Good Service and a Cheaper Price. LUS would like to come into our parish and help us. We will have more information as time goes on and I will inform the council when meetings are set up so you all can attend.”

**c. Land Lease with Ryan Lagrange:**

Ryan Lagrange would like to purchase Wayne Doucet’s hanger at the Airport. We would like to transfer the Land Lease from Wayne Doucet to Ryan Lagrange.  
Councilman Harold Taylor questioned if Wayne Doucet’s Hanger is the one that is currently housing cars? Parish President Jessie Ballard stated, “Yes, it will now house an Airplane for Mr. Ryan Lagrange.”

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** authorizing the Parish President to sign and approve the transfer of the Land Lease Agreement between St. Landry Parish Government and Wayne Doucet to the St. Landry Parish Government and Ryan Lagrange.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

**d. Land Lease with Michael Brent Cross:**

Parish President Jessie Bellard asked the council to authorize him to sign and approve the Land Lease Agreement for Mr. Michael Brent Cross.

A motion was made by Councilman Harold Taylor, seconded by Councilman Easton Shelvin to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** authorizing the Parish President to sign and approve the Land Lease Agreement between the St. Landry Parish Government and Mr. Michael Brent Cross.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

**e. Intergovernmental Agreement with Consolidated Gravity Drainage District 1 of Ward 3:**

Finance Director Amanda Cain stated, “We needed to have an Intergovernmental Agreement because there is a Standing Agreement with this Drainage Board that we pay for material and they reimburse us. We really need to have an agreement ahead of time and we want it done the right way.” Councilman Jerry Red Jr. questioned the agreement that was made by both parties. Parish President Jessie Bellard stated, “This was done before I came here. They do the work and we do the work on a piece of drainage project. We supplied some stuff and they supplied some stuff. They are just paying us back for the work that we did. We have to send them a bill to get our money back.”

A motion was made by Councilman Harold Taylor, seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to authorize the Parish President to sign an Intergovernmental Agreement between the St. Landry Parish Government and the Consolidated Gravity Drainage District 1 of Ward 3

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

**f. Civic Source Professional Agreement updating New Parish President Jessie Bellard’s Name:**

Administrative Finance Chairman Wayne Ardoin questioned the length of the contract with Civic Source. Parish President Jessie Bellard stated, “The Contract is open and the Council can cancel the contract at any time.” Administrative Finance Chairman Wayne Ardoin stated he would like Civic Source to present the council with a statement on each piece of property that is sold. He also would like a statement showing how much funding the Parish Government is receiving from the sale of all properties in the Parish. Legal Counsel Garrett Duplechain stated, “The council will vote to pass the Civic Source Professional Agreement to the full council. There are two parts to the contract, the Contract and the Resolution. The Resolution passed by the council authorizes Mr. Bellard to execute the cash sale thru Civic Source. It is a blanket Resolution authorization. As Civic Sources sells the property, Mr. Bellard can sign for it. All these sales have to be authorized by the council before the President signs on it. I have read the Resolution and it is ready to go.” Councilman Harold Taylor stated, “Civic Source does the background and all the paperwork and comes up with the fee. Let’s say on an average property of \$5,000.00, the \$5,000.00 goes to Civic Source. The Parish does not get the Ad Valorem Tax and we get nothing out of the deal” Legal Counsel Garrett Duplechain stated, “If there is money left over from the price the Parish gets it, if there is nothing left over the Parish does not get it. They are taking these properties off the hands of the Parish. I think the Parish has about 1000 adjudicated properties. Some of these properties are going back into Commerce by being sold by Civic Source.”

Councilman Harold Taylor questioned Finance Director Amanda Cain on where does the Parish stand the average cost on the sale of a property from Civic Source. Finance Director **Amanda Cain stated, “Very rarely the Parish Government sees cash. We do have some money in Adjudicated that has built up over the years but we are using it now to handle some of the properties. We don’t see a whole lot of money in a year’s time. I can provide a quarterly report.”** Parish President Jessie Bellard stated, “The Resolution stated that it will give me a Blanket Resolution to sign but I placed this on the agenda because I want to make sure that you all see what I see when we are selling property. I am not putting this out just for you all to sign off on it, I will bring it before the council every time it comes up.” Administrative Finance Chairman Wayne Ardoin stated, “That is on the right tract there. If there is any kind of money that we are getting, we want to know. If we are not getting anything, we still want to know that a property was sold.” Councilman Jerry

Red Jr. stated, "Selling thru the Parish rather than going thru Civic Source, I am only saying this because we have two things that came up and it could have been a problem. Ms. Cravins came in and she is trying to purchase property and yet we have people purchasing thru Civic Source, I think if we could go thru one vain, it would be a whole lot easier and we won't have to worry about people going another route and you still have to check it to sign off to make sure that it is good before it goes before the council." Parish President Jessie Bellard stated that is the council's decision, whatever you all want to do." Councilman Jerry Red Jr. stated, "I would like to make a motion to start the process of going thru the Parish and the Parish only." Councilwoman Nancy Carriere stated, "Let us take our time on whatever process that we will use so we don't constantly change. We will constantly meet new challenges with this. I taught we would get a committee going so we could all discuss this process. In the past we had some adjudicated property that was sold to people from out of the state. I had the biggest mess to contact them and get them to maintain that property. That is why I am asking to think this thoroughly and cautiously because I had the biggest problem to track down the people from California because their property became blighted." Councilman Harold Taylor questioned Parish President Jessie Bellard and Legal Counsel's Garrett Duplechains' opinion about going Civic Source." Legal Counsel Garrett Duplechain stated, "If we have two sources of selling adjudicated property, would it sell faster in comparison to just having one avenue for the property to be sold which is going thru the parish and getting rid of Civic Source." Councilman Harold Taylor stated, "We have two types of sales here, one with on warranty and another type that has warranty." Legal Counsel Garrett Duplechain stated, "I don't think any of them have warranty and they can't have warranty because it won't pass a bank title search." Parish President Jessie Bellard stated, "As far as the outside, Civic Source does it faster than what we can do it basically but it is at a cost. I want to see how we can do it and I think Richard will be taking care of this on a speedy basis. I like the idea of us controlling it. We will follow the process and bring it to the council and open the bids right here and award the non-warranted cash sale at that time." Administrative Finance Chairman Wayne Ardoin stated, "Eunice News is the Legal Journal. How many properties do we have here in Ward 1 that are adjudicated? The people may not see the Eunice News Official Journal. Why don't we look at the possibility of the Daily World Newspaper so the people here locally will see adjudicated property up for sale, or up for bid?" Parish President Jessie Bellard stated, "I have not looked at it, but it goes by whomever our official journal is going to be. It also goes back to how our Ordinance is going to read."

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Harold Taylor to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to discontinue the services with Civic Source Professional Services for the sale of Adjudicated Property in the parish after the next six months, ending the contract on October 21, 2021.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

**g. Updated Animal Control Ordinance:**

Parish President Jessie Bellard stated I will submit an update on the Animal Control Ordinance at the next regular meeting held on Wednesday April 21<sup>st</sup>, 2021.

Councilman Harold Taylor questioned if it would be possible to do some public hearings around the parish on this matter. He continued to state that it took months to put together this Ordinance together and there are a lot of changes from the previous ordinance. Parish President Jessie Bellard stated, "Yes we can do that, we can set it up and invite people. After we get all the info from the Public I can come back to the council with final draft."

**h. QTPOD Subscription Service Agreement:**

Parish President Jessie Bellard stated, "This is an updated model for the credit card machine at the Airport. The old machine has been there since 2003. It is no cost to the parish. A fee will be charged to the constituent when they swipe their card."

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to authorize the Parish President to sign the contract between the St. Landry Parish Airport and the QTPOD Subscription Service Agreement for an updated model of a Credit Card machine at the Airport.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None. **Motion forwarded.**

**i. US Bank Gateway Agreement for Government Entities:**

Parish President Jessie Bellard stated that US Bank Gateway is the credit card company that will be handling all the transactions on the QTPOD Credit Card machine at the Airport.

A motion was made by Councilman Easton Shelvin, seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** authorizing the Parish President to sign the contract between the St. Landry Parish Airport and US Bank Gateway Agreement for Government Entities.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

**j. Amend the contract with City Marshall to add a \$2.00 per hour pay increase.**

Parish President Jessie Bellard stated, "Our City Marshall that handles the security at the courthouse is having an issue with people come to work. They want to increase the pay for these employees by \$2.00 per hour. We need to amend our contract with them to allow for that increase in pay. We never had this before but we are beginning to have fights in the hallways of the courthouse and fights in the courtrooms. We need that extra help at the courthouse to take care of those issues. The \$2.00 increase will be amended to add \$8,440.64 per hear." Finance Director Amanda Cain stated she will present the amended budget in two weeks.

A motion was made by Councilman Timmy Lejeune seconded by Councilman Jerry Red Jr. to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to amend the Budget with the City Marshall's Office to add \$8,440.64 to give the Security Officers for the Courthouse a \$2.00 pay increase.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: Easton Shelvin.

**Motion forwarded.**

**k. Contract with Med Pro:**

Parish President Jessie Bellard stated, "We have an agreement with Medical Waste Disposal for the Jail. They are charging us \$394.00 per month to dispose of Medical Waste. We have a new provider called Med Pro. They will charge us \$105.33 per month.

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Easton Shelvin to forward to regular meeting held on **Wednesday April 21<sup>st</sup>, 2021** to authorize the Parish President to sign the contract with Med Pro, a Medical Waste Disposal Company for the Jail at the monthly rate of \$105.33.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

A motion was made by Councilman Timmy Lejeune seconded by Councilman Easton Shelvin to accept the Parish President and Finance Report.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion carried.**

**5. Did we as St. Landry Parish Council Members violate any Louisiana Revised Statue or any Louisiana Public Bidding Laws by entering into a Contractual Agreement with (Mike Hefner) Geographic Planning and Demographic Services regarding reapportionment Services? (Chairman Dexter Brown).**

Chairman Dexter Brown stated, "Mr. Duplechain, by us awarding Mr. Mike Hefner with this company a contract for the Geographic Service, I don't believe that we put it out on bid or did we?" Legal Counsel Garrett Duplechain stated, "It is for professional services and I don't think that we had to put it out for bid." Parish President Jessie Bellard stated, "Professional Services does not have to go out for bid. It would be a good policy if we would have put it out for bid, but it is not required by state law. We are good with this contract. The city elected Mr. Mike Hefner and he also does the School Board and ours every ten years. It was brought up before the council and the council approved it and I have signed the contract. Basically it is a done deal. I can assure you, I would have not signed it and Amanda would have not let me sign it if it was not done properly."

6. **Authorize Adjudicated Property Sale with Jessica Henry-Parcel Number 8400169505.**  
 Legal Counsel Garrett Duplechain stated, “All contracts have to be voted on by the full council for us to complete the sale. I have reviewed all of the Non Warranty Cash Sales. They are done thru Civic Source. The laws and regulations were followed. It will be signed by the parties after the council approves it.” Councilwoman Nancy Carriere questioned the cost of the properties and how did the Parish Government come to those prices.  
 Administrative Finance Chairman Wayne Ardoin stated, “The prices are in your packet. One price is \$4,700.00 and the other price is \$5,500.00. They are located in Melville on LaFleur Street.”  
 A motion was made by Councilman Jerry Red Jr., seconded by Councilman Harold Taylor To forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to approve the Adjudicated Property Sale with Jessica Henry-Parcel Number 8400169505  
 On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.  
**Motion forwarded.**
  
7. **Authorize Adjudicated Property Sale with Jessica Henry – Parcel Number 8400169000.**  
 A motion was made by Councilman Timmy Lejeune, seconded by Councilman Jerry Red Jr. to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to approve the Adjudicated Property Sale with Jessica Henry-Parcel Number 8400169000.  
 On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.  
**Motion forwarded.**
  
8. **Discuss Phase 5 of Smooth Ride Home. (Councilman Wayne Ardoin).**  
 Administrative Finance Chairman Wayne Ardoin stated, “I think Phase 5 have of the Smooth Ride Home has passed. I will ask, on the following Phases that we will have, are you planning on meeting with the Councilmember in small groups like you did before so we can discuss our areas?” Parish President Jessie Bellard stated, “Yes, right now we are bidding out Beverly Road, Dry Bayou Road and Moreau Road. Those are the issues that came up while I was here. Once that process is completed I will come back before the council. Amanda can give us some figures at the next council. I do plan on meeting with you all in small groups.”
  
9. **Authorize the Parish President Jessie Bellard to sign a Non-Warranty Cash Sale of Adjudicated Property to David Buller in the amount of \$1,000.00.**  
 Parish President Jessie Bellard ask that we table this item. Legal Counsel Garrett Duplechain stated, “If Mr. Buller did not go thru the bidding process, it is a wise thing to pull this item until we check in the matter.”  
 A motion was made by Councilman Timmy Lejeune, seconded by Councilman Harold Taylor to Table authorizing the Parish President to sign a Non Warranty Cash Sale of Adjudicated Property to Mr. David Buller in the amount of \$1,000.00 until we review if Mr. Buller went thru a bidding process for a Non Warranty Cash Sale of Adjudicated Property.  
 On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.  
**Motion forwarded.**
  
10. **Discuss and approve dates of work for our Assistant Council Clerk. (Chairman Dexter Brown).**  
 Administrative Finance Chairman Wayne Ardoin ask that this item be moved to Executive Session after the Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** to discuss a personnel matter.  
 A motion was made by Councilman Harold Taylor, seconded by Councilman Easton Shelvin to forward the discussion of the work dates for the Assistant Council Clerk to Executive Session after the next Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021**.  
 On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.  
**Motion forwarded.**
  
11. **Discuss Approval of a credit card for the St. Landry Parish Council under St. Landry Parish Government, regarding booking reservations, conferences registration fees and hotel booking reservations. (Chairman Dexter Brown).**

Chairman Dexter Brown stated, "I just taught that it would be a little easier if, under St. Landry Parish Government, that we have a credit card for St. Landry Parish Council Members. We ran into a problem with reservations. The Conference is in May at the Crown Plaza in Baton Rouge. We did not have approval from your office and the rooms got booked up. Some of the Councilmembers have to go across the street to the Holiday Inn. If we would have had a credit card, Mr. Sherell could have just booked everything and we would have all been at the Crown Plaza where the Conference is being held. It is just an inconvenience if the weather is bad for the councilmembers to get to and from this meeting by being in different hotels." Parish President Jessie Bellard stated, "The Council approves the budget and this side of the Government spends the budget. Even if you all had a credit card, you will still have to get approval from our Purchasing department to get it done. I will ask that no credit card be given to the council because you all don't spent the money." Administrative Finance Chairman Wayne Ardoin stated, "Mr. Bellard, I think before you came here, that credit card that you are talking about was available at any time that our council clerk needed it. She would check with our Finance Director. That card is available. She can pick it up and use it if we had the funds available." Chairman Dexter Brown stated, "I just wanted to get some clarity. Ms. Sherell, if you ever come to that situation again like booking rooms or whatever, you have the credit card available at hand so that way we can book everything at one time and we can all stay at the same place where the conference is being held at." Councilman Harold Taylor stated, "As a backup plan, I am sure we all have a credit card that we can use and get reimbursed. I don't want to change what we have. We have a system working." Chairman Dexter Brown stated, "That is what I did, I just booked it under my credit card and it would be reimbursed."

**12. Discuss Assistance for St. Landry Parish School Tutoring Program.  
(Councilwoman Mildred Thierry).**

Councilwoman Mildred Thierry stated, "I know that we are all aware that due to the pandemic there is a large percentage of our St. Landry Parish Students who are behind. I do know that St. Landry Parish Board is going to be offering some type of summer program. They will also have after school tutoring. I would hope that we could come together as the council and bring this to the full council and have Ms. Casmiere and Mr. Jenkins come and let us know what they plan to do. If at all possible that we would partake in some way to help assist. In the past, learning how the tutoring program worked, many of the students who really needed the service were not able to take advantage of it because a mom was working, especially in those rural areas. They did not have anyone to pick them up after tutoring, so they just did not attend the tutoring. I would hope that we could bring this before the full council, decide if we want Mr. Jenkins or Ms. Casmiere to come before us to let us know exactly what it is that they are doing and then we can decide if we would help provide some transportation or with the snacks or an extra tutor at each site. It is just a taught. I would like for this to go before the full council for a discussion and we will move forward from there." Councilman Harold Taylor questioned, "Is this one area or will you do the whole parish and what would it cost? Councilwoman Mildred Thierry stated, "That is the purpose of us coming together at the full council and having them come forth with what they are offering and we will possibly see how we could assist." Councilman Harold Taylor questioned if this would be a partnership with the School Board. Councilwoman Mildred Thierry stated, "No, I was just asking if it would be some way. In the past, if you will remember, we had a tutoring program that the parish had at Community Action for a couple of years. They ran out of funds. I met with Kirsten a couple of years ago and I was trying to get some service to help with the after school program. I think they had focused they attention to the Students at SLCC instead of with the tutoring program. I was just thinking, instead of us trying to start our own tutoring program, we could just find out what they are doing and offer some type of support or whatever." Councilman Jerry Red Jr. sated, "I think it is a good gesture but at the same time I believe the school board have millions of dollars where they can assist the kids. We as parents are fighting and striving to make ends meet. I think at the same time, I don't think we have the funds for it. When we did do it at Community Action, we used a Grant." **Parish President Jessie Bellard stated, "I will get with Cherise in the morning and see what is available with the Community Action Program to bring something to our Parish if it is available. Maybe we can work together on that."** Councilman Jerry Red Jr., stated, "I know about two years ago they received funds from Federal Dollars that came to the Parish. I believe they asked us what they wanted to use the funds for. We had offered to try to use them for Grants. A Grant Fund to help the kids for tutoring. They chose to use it for something else. I think that it is a good idea that the school board is paying for it. I think they should be able to fund it if they have the dollars to do it. Because right now, the Parish does not have it."

**13. Authorize the Council Clerk to purchase Minute Books to store Council Meeting Minutes. Corrected Pricing is \$783.50 provided by Spectra Associates for the next 4 years of minute books.**

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to forward to Regular Meeting held on **Wednesday April 21<sup>st</sup>, 2021** authoring the Council Clerk to purchase Minute Books from Spectra Associates to store the Council Meeting Minutes. On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion forwarded.**

**14. Discuss any other business properly brought before this committee.**

Councilman Alvin Stelly questioned, "I am unable to go to the convention. How much does each council member gets to go to the convention? Finance Director Amanda Cain stated, "We just have a total, I don't know if it gets split up by council member or not." Parish President Jessie Bellard stated, "No, there is lump sum in the budget for council travel." Councilman Alvin Stelly questioned, "How much is given per council member. Administrative Finance Chairman Wayne Ardoin stated he is not sure. Councilman Alvin Stelly Stated he thinks everyone should pay their own convention."

Parish President Jessie Bellard stated, "If items comes thru the agenda and it is not brought forth by the Parish President's Office, please don't place the item on the agenda unless we are ok with it. I just found out who put item 9 on the agenda. If I had known it, I would have not put it on the agenda. If it does not come from our office, I don't want to put things.

**15. Adjourn.**

A motion was made by Councilman Jerry Red Jr, seconded by Councilman Timmy Lejeune to adjourn the Administrative Finance Committee Meeting.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

**Motion carried.**

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE  
KAREN BARLOW, ASSISTANT COUNCIL CLERK**