

**ST. LANDRY PARISH COUNCIL
ADMINISTRATIVE/FINANCE COMMITTEE MEETING
WEDNESDAY, FEBRUARY 3rd, 2021
OLD CITY MARKET, 131 W. BELLEVUE ST.
OPELOUSAS, LOUISIANA**

ADMINISTRATIVE/FINANCE COMMITTEE MEETING MINUTES

**Due to the Covid-19 Pandemic, Council Members are using
Zoom Conference Calling System to participate in the meeting**

1. Chairman Dexter Q. Brown called the Administrative/Finance Committee of the St. Landry Parish Council to order.
2. Roll Call:
Conference Call: Jerry Red Jr., Harold Taylor, Vivian Olivier, Wayne Ardoin, and Timmy Lejeune. Ex-Officio Dexter Q. Brown. **ABSENT:** Easton Shelvin.
Councilman Easton Shelvin joined the meeting later.
3. Elect Chairman.
Chairman Dexter Q. Brown, "I would like to open the floor for any nominations for chairman of the Administrative Finance Committee."
Councilman Harold Taylor, "I would like to nominate Mr. Wayne Ardoin as chairman of the committee."
Councilman Jerry Red Jr. "I would like to second that motion."
Councilman Timmy Lejeune, "I wish to close the nominations."
Chairman Dexter Q. Brown, "All nominations are closed we will now vote on Mr. Wayne Ardoin being chairman of the Administrative Finance Committee of the St. Landry Parish Council for the year 2021."

A motion was made by Councilman Harold Taylor, seconded by Councilman Jerry Red Jr. to appoint Councilman Wayne Ardoin as the chairman of the Administrative Finance Committee of the St. Landry Parish Council for the year 2021.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: Easton Shelvin. ABSTAINED: None.

Motion passed.

Chairman Dexter Q. Brown, "I would like to congratulate Councilman Wayne Ardoin of becoming our chairman of the Administrative Finance Committee for year 2021.

Administrative Finance Chairman Wayne Ardoin, "I would also like to thank each and everyone that has supported me and I will try to do a good job for this Finance Administrative Committee and try to take care of the business for St. Landry Parish Government.

Councilman Timmy Lejeune led the Pledge of Allegiance & Invocation.

4. Person to address the Committee.
There was no one to address the Administrative Finance Committee at this time.
5. Parish President & Finance Report.
 - a. Copier Contracts.
Parish President Jessie Bellard, "A Contract will be available to sign at the full council meeting, we are still negotiating with companies at this time but still trying to figure out the maintenance information but it will be a state contract."
 - b. Proclamation Honoring and Recognizing the School of Choice Week January 24-30, 2021.

A motion was made by Councilman Timmy Lejeune, seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on

Wednesday, February 17th, 2021 a Proclamation Honoring and Recognizing the School of Choice Week January 24-30, 2021.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: Easton Shelvin. ABSTAINED: None.

Motion forwarded.

- c. St. Landry Parish Government Honors and Recognizes I-49 Riders awarding three Seniors, Keon Deante-Rashad Coleman (Opelousas Catholic), Alicia LaShawn King (JS Clark) and Jon'Quarius McGhee (Opelousas High School) in St. Landry Parish each a \$500.00 Scholarship on Saturday, December 26th, 2020.

A motion was made by Councilman Jerry Red Jr., seconded by Vivian Olivier to forward to Regular Meeting held on **Wednesday, February 17th, 2021** Honor and Recognize I-49 Riders awarding three Seniors, Keon Deante-Rashad Coleman (Opelousas Catholic), Alicia LaShawn King (JS Clark) and Jon'Quarius McGhee (Opelousas High School) in St. Landry Parish each a \$500.00 Scholarship on Saturday, December 26th, 2020.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: Easton Shelvin. ABSTAINED: None.

Motion forwarded.

- d. Discuss the estimated reappointment timeline, process, and approval of reapportionment services.

Parish President Jessie Bellard stated, "We were contacted by Mr. Mike Hefner and he is ready to start the process of reapportionment services."

Administrative Finance Chairman Wayne Ardoin, "Committee would you like Mr. Hefner to be at the next full council meeting to explain when we need to start the process."

A motion was made by Councilman Jerry Red Jr., seconded by Councilman Harold Taylor to have Mr. Mike Hefner present at the next full council meeting held on **Wednesday, February 17th, 2021** to discuss the process of reapportionment services.

On roll call vote: YEAS: Jerry Red Jr., Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: Easton Shelvin. ABSTAINED: None.

Motion forwarded.

- e. Parish President Jessie Bellard, "We have been discussing public works equipment for the last couple of months, last year we spent over one hundred thousand dollars on maintenance and stuff that's really throwing money away. We will be coming up with a plan to possibly use about half of that money to pay for some used second hand equipment, something that will keep us going right now we are just limping along, right now every time someone need something done must of the time a truck is broken. We can't continue to work this way so I will ask the Council most likely in March meeting but I would like to sit down with the Council members and discuss options we have available to us when it comes to the equipment. I will be contacting Council members and hopefully we can setup some meetings and sit down and discuss the issues with equipment and pickup trucks with a lease program."

Chairman Dexter Q. Brown asked Mr. Bellard, "If he was referring to dump trucks." Parish President Jessie Bellard, "The dump trucks believe it or not we still have one or two that we bought in 2004 that is actually holding up pretty well but they are some 1998 models. We also have some that was purchased in 2019 which are some 2011-2012 models breaking down more than the old truck. It's just what you pay for is what you get. Also our grappler truck is a 2009 model and pretty much once a week for the last three weeks it has been in the shop, nothing major but a \$1,000 here \$1,500 there it's getting to the point where it's not worth the trouble of fixing anymore."

Chairman Dexter Q. Brown asked Mr. Bellard, “The dumptruck that’s the 2004 model that is still in pretty good shape, is that the single tandem or double tandem axle dumptruck.

Parish President Jessie Bellard, “It is a double tandem axle truck.”

Chairman Brown asked, “Would it be beneficial for us to buy double tandem dumptrucks.”

Parish President Jessie Bellard, “We are looking to buy two tandem axle trucks and five of the 6 to 8 yard dumptrucks which are single axle dumptrucks.”

Parish President Jessie Bellard stated he has one more item to discuss which is a grant that was applied for and looks like we will receive it through the public service commissioner. It will be installing LED lights in Old City Market, Courthouse, and the Parish Jail. Every light fixture that’s in the Courthouse will be changed out to LED lights. We at the early stages but it look like we will be approved to receive the grant. According to them this will cut our electricity bill in half. No specific amount allocated in this grant.

A motion was made by Councilman Harold Taylor, seconded by Councilman Timmy Lejeune to accept the Parish President and Finance Report.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion carried.

6. Forward to Full Council to appoint Councilman Harold Taylor to the Sales Tax Commission.

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Jerry Red Jr., to forward to Regular Meeting held on **Wednesday, February 17th, 2021** to appoint Councilman Harold Taylor to the Sales Tax Commission.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: Harold Taylor.

Motion forwarded.

Administrative Finance Chairman Wayne Ardoin asked Councilman Harold Taylor for an update monthly on Sales Tax Collection.

7. Discuss repairing the voicemail system in the Council Clerk Office. (Chairman Dexter Q. Brown).

Chairman Dexter Q. Brown stated, “Our voicemail system in the clerk’s office has been down for some time now and I was asking Ms. Sherell where are we with the repairs because the days that she goes to lunch and someone may call the council office and Ms. Karen is not there then the phone will basically just ring or they would have to call back. So I would like for someone to make a motion so that our IT department repair our voicemail system.”

A motion was made by Councilman Timmy Lejeune, seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on **Wednesday, February 17th, 2021** repair of voicemail system in council clerk office.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

8. Regarding Condolences, can everyone please add the name of the Funeral Home that is conducting the services. Thank you. (Chairman Dexter Q. Brown).

Councilman Easton Shelvin stated, “Sometimes it’s hard to locate the funeral home on who holding the body or conducting the funeral.”

Chairman Dexter Q. Brown stated, “If everyone don’t mind tag in whatever funeral home speaking our condolences because it is a tedious process our council clerks have to look throughout all these obituaries sometimes they may be in parish or sometimes it may be out of parish.”

A motion was made by Councilman Jerry Red Jr., seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on **Wednesday, February 17th, 2021** include in condolences the funeral home of whom is conducting services.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

9. Discuss any other business properly brought before this committee.

Councilman Timmy Lejeune stated, "I received a phone call this week from ACADIA-ST. LANDRY HOSPITAL SERVICE DISTRICT two members Mr. Aj and Mr. Pat concerned that we have not appointed anyone from the parish to serve on that board. I called Ms. Sherell and she informed me we appointed Mr. Benjamin Bellard October 2020 and his term would end October 2026. I would like to make a motion that we send a notice of appointment back to that facility so they do know we did appoint a member. They were complaining because the member we had was not going to the meetings. I would also like to ask that they would provide us with a meeting attendance record for the past 12 months and the minutes to the meeting.

A motion was made by Councilman Timmy Lejeune, seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on **Wednesday, February 17th, 2021** to write a letter for attendance, minutes, and by laws of Acadiana St. Landry Hospital Service District.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

Chairman Dexter Q. Brown stated, "It was brought to the attention of the Council that the part time Council Clerk has sustained an injury away from the job and I am asking to go into executive session to discuss this matter further after the Regular Meeting held on **Wednesday, February 17th, 2021.**"

A motion was made by Councilman Timmy Lejeune, seconded by Councilwoman Vivian Olivier to forward to Regular Meeting held on **Wednesday, February 17th, 2021** to go into Executive Session after regular meeting to discuss with Assistant Council Clerk injuries sustained off the job.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion forwarded.

10. Adjourn.

A motion was made by Councilman Timmy Lejeune, seconded by Councilman Harold Taylor to adjourn the Administrative Finance Committee Meeting.

On roll call vote: YEAS: Jerry Red Jr., Easton Shelvin, Harold Taylor, Vivian Olivier and Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAINED: None.

Motion carried.

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE
SHERELL JORDAN, COUNCIL CLERK**